Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT DEGREE COLLEGE BANJAR**
Name of the head of the Institution	**Dr. Mandeep Sharma**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01903221602**
Mobile no.	**9418680222**
Registered Email	**gcbanjar-hp@nic.in**
Alternate Email	**dhanwanti935@gmail.com**
Address	**Government Degree College Banjar,District Kullu, Himachal Pradesh**
City/Town	**Banjar**
State/UT	**Himachal pradesh**
Pincode	**175123**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Binta Thakur**
Phone no/Alternate Phone no.	**01903221602**
Mobile no.	**9418466451**
Registered Email	**bintathakur@gmail.com**
Alternate Email	**dhanwanti935@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gdcbanjar.in/index.php/aqar/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gdcbanjar.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.26**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**30-Sep-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Third meeting of IQAC	**12-Feb-2019** **1**	**8**

Second meeting of IQAC	18-Sep-2018 1	8
First meeting of IQAC	02-Jul-2018 1	9
Planning of innovative teaching methods	07-Jul-2018 1	20
Lecture on 'Awareness About Energy Saving'	14-Jul-2018 1	70
Career Counselling Session	18-Feb-2019 1	80
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Degree College Banjar	RUSA	MHRD Govt. of India	2018 365	10000000
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Evaluation of the various quality improving decisions taken previously. 2. New quality initiatives proposed and executed. 3. Feedback taken from students and other stakeholders and redressal of grievances. 4. Steps for making campus Eco friendly 5. For Career Guidance one to one communication by the Principal and respective teachers with all the students.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Smooth conduct of regular classes and mid term tests, time bound evaluation and uploading of CCA awards.	Accomplished as per plan
Preparation of college calendar for sports, cultural and extra curricular activities.	Activities organised as per plan and victorious students participated and won several prizes in various inter college competitions.
Addition of Books and journals in the library	Books on various subjects and competitive exams purchased. New journals were ordered to meet the requirements of the students.
Extention Activities	NSS volunteers , Rovers and Rangers participated in various extension activities in the college as well as outside the the college campus.
PTA formation	PTA for the current session was formed.
Formation of Old Students Association	Old Students Association was formed.
Swachchh Bharat Abhiyaan	Various committees have been constituted to conduct cleanliness drive in the campus area.
Formation of subject societies	Subject societies were formed.
Career counselling, guidance for different entrance exams for final year students	Coaching was given by respective subject teachers.
Invite persons of repute for Extramural Lecturers.	Lectures were organised on different topics

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Annual Report of the college and information regarding various achievements and activities are sent to the Directorate of Higher Education and H.P. University from time to time. AQAR for the session was approved by all the members of IQAC.	07-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2016**
Date of Submission	**30-Nov-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Details about all the activities and programs in the college, notifications related to admissions, exams, results or any other information concerned with students is displayed on the college notice board regularly. Important information is updated on the college website also.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Each year a meeting is held at the beginning of each calendar year to evaluate the achievements & failures of the past year and fresh modalities are chalked out for the upcoming new calendar year. As per the action plan prepared in the beginning of every year. Departmental staff meetings are held. Internal exams and class tests are conducted. Remedial teaching is provided to weak students.The College follows the curriculum planned by the H.P.University. The College has well equipped labs for all practical subjects and one conference hall, well equipped library with free access to e-resources. Debates, seminars, quizzes, group discussions and presentations are organized in every department and for practical training field visits and study tours are undertaken. Continuous comprehensive assessment awards documentation is done and the same is handed over to the COE of the college who maintains the records.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The students give their feedback to the principal, teachers and CSCA members and tell about their demands as well as grievances and the administration takes the necessary steps for quality enhancements – be it in academics or the physical facilities. The parents and the alumni also give their suggestions in the PTA and Old Students Association meetings respectively. This year also after analyzing feedback from students, employees, teachers and other stakeholders the decisions were taken for repair and developmental works.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	2400	830	830
BCom	Nill	240	108	108
BSc	Nill	320	186	186
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1124	Nill	21	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
21	18	1	Nill	Nill	Nill
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring of students is an integral part of the college curriculum. To make this more effective and productive, Tutorial system is followed in the college. The tutors maintain a close watch over the progress of the wards, meeting them regularly during the zero hour after class hours.Tutors engage in academic and personal counselling sessions. Guidelines for career opportunities and higher studies are provided, taking into account the aptitude and talents of the students. Value Education hours once every month ensure the development of the wards as committed, responsible, empathetic individuals proactively motivated towards healthy initiatives.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1124	21	1:54

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	21	3	2	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of

				semester-end/ year-end examination	results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!					
[View File](#)					

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College is affiliated to the HP University, Shimla and follows reforms related to the examinations and evaluation system initiated by the university as per UGC guidelines. Under the RUSA, CBCS system, 30 percent marks are allotted to the internal assessment and 70 percent marks for the end semester examination (ESE). Internal assessment component is based on Mid term tests, seminars, quizzes, assignments, class tests, projects etc. The Internal examination committee maintains the records of the students exams .

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar was prepared keeping in view the HP University schedule for admissions, teaching days, End Semester and Year End Exams, HP inter college sports events and youth festivals, summer, winter and Diwali breaks. An Action plan is prepared by each department at the beginning of each semester. The departments organize meetings to chalk out the curricular and extra curricular activities for each semester. Duties are assigned to each teacher to ensure the smooth implementation of the action plan. As HP University has again switched over to the annual system in UG level to be implemented in a phased manner from the academic session 2018 - 19, the midterm Exams and class tests schedule for the semester system and yearly system was made accordingly.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gdcbanjar.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BCom	One	63	38	60
UG	BSc	Five	70	40	57
UG	BA	Eleven	196	140	71
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://gdcbanjar.com

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Physics	1	1
National	Hindi	1	2.7
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self

					the publication	citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**Nill**	**Nill**	**4**	**Nill**
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
wachhta Pakhwada	**NSS**	**1**	**50**
Plantation Drive	**NSS**	**1**	**50**
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	**NIL**	**NA**	**Nill**
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Plantation Drive NSS	**NSS, Rovers and Rangers, Eco Club**	**Plantation**	**8**	**90**
Women Health and Nutrition Awareness Program	**Women Cell with Krishi Vigyan Kendra Bajaura, kullu**	**Women Health and Nutrition Awareness Program**	**7**	**200**
Aids Awareness Workshop	**Red Ribbon Club**	**Aids Awareness Presentation**	**15**	**300**

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	2000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Others(s pecify)	6000	300000	80	24647	6080	324647

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	24	1	1	1	1	1	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	24	1	1	1	1	1	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

   For the proper utilization of physical, academic and support facilities, the students are first of all given information in Orientation Programmes regarding

the facilities available. In the labs user manual along with the safety instructions have been displayed so that the students are acquainted with the standard procedures of handling lab equipments. For the maintenance of all the facilities the heads of the departments ,physical verification committees and college development committee take necessary action.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Govt. Schemes	45	223972
b)International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Nill	Nill	Nill

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	2	B. Sc	Zoology	HP University	M. Sc.
2018	2	BA	Pol. Science	HP University	MA
2018	4	BA	English	GDC Kullu HP	MA
2018	1	BA	English	Central University HP	MA
2018	1	B. Sc	Botany	HP University	M.Sc
2018	1	B.A.	Economics	GDC Kullu HP	MA
2018	2	B.A	Geography	Central University HP	1

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Athletic Meet	Intra College	200
New Year Celebration	Intra College	500
CSCA cultural function SERAJOTSAVA	Intra college	600

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	0	National	Nill	Nill	NA	NA

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In order to inculcate leadership qualities among the students and to provide them the platform to the address the students problems , the College Students Central Association is constituted in accordance with the university notification. At present the CSCA is a nominated body of the students comprising of President, Vice President, Gen. Secretary, Joint Secretary, class representatives and other nominated members. CSCA President is one of the members of IQAC and from time to time interacts with the teacher members of IQAC and informs them about various problems faced by the students and gives suggestions for the betterment of the college. All the CSCA Executives and members participate actively in organizing various activities and different functions of societies and clubs.The cultural fest SERAJOTSAVA is organised by the CSCA which gives them a platform to bring out the talents inherent in the students while giving the CSCA members a training in organisational skills.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Govt. Degree College Banjar Old Students Association had been formed in July 2018. The association has 60 registered members and it acts as a forum to establish a link with the old students of the college for exchange of ideas and views on educational, cultural and social matters. The alumni arrange and collect funds for the development of the college, arrange lectures of prominent ex students who have excelled in different fields, participate in career counselling sessions etc. The executive body comprises of the Patron (the Principal of the college), President, Vice President, Secretary (nominated), Joint Secretary, the Treasurer (nominated), Auditor,Elected executive members (max. 3) and co opted executive members (max. 3 nominated). The term of the existing governing body is for 2 years. But the executive members are eligible for reelection/ co option or they can be allowed to continue for one more term as decided in general house. the members of the executive body are invited to the major functions of the college.

5.4.2 – No. of enrolled Alumni:

60

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Various Committees had been formed for academic, administrative and co-curricular activities and the conveners along with the committee members as a team worked towards the fulfillment of the desired goals and objectives. 2. The IQAC of the college monitors the functioning of all the committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission criteria as per the instructions from HP university shimla are implemented.
Human Resource Management	The Principal, heads of departments, conveners of various committees, college superintendent and the executive body of PTA take care of Human Resource Management.
Library, ICT and Physical Infrastructure / Instrumentation	Library is strengthened by adding books, magazines and journals. Smart class room and computer labs are being added in various departments in phased manner.
Research and Development	The institution intends to strengthen the infrastructure including laboratories and library so as to benefit the faculty/student researchers. The faculty is motivated to do Ph.D, write and present research paper in conferences and organise such activities in the college with the help of funding agencies.
Examination and Evaluation	The College is affiliated to the HPU, Shimla and follows reforms related to the examinations and evaluation system initiated by the university as per UGC guidelines. Under the RUSA CBCS system, 30 percent marks are allotted to the internal assessment and 70 for the end semester examination (ESE).
Curriculum Development	The syllabi are revised by various Boards of Studies, constituted by different departments of the HP University. Teachers of the colleges act as member of Boards of Studies/syllabus framing committees and hence participate in revision and up-gradation of the syllabi.
Teaching and Learning	The institution is making continuous efforts to upgrade laboratories, music room, library, and setting up smart class rooms in various departments. Training is imparted to the teachers so that they are able to use latest information and communication technology for effective teaching.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	All the important instructions/ information for the stockholders is

Examination	Online examination portal available.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NA	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	18/06/2018	07/07/2018	21
Refresher Course	1	12/12/2018	07/01/2019	21
Induction Program	2	25/06/2018	07/07/2018	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	21	9	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Schemes as per H.P. Government norms such as loans, medical reimbursement,Group Insurance Scheme, LTC etc. are implemented.	Schemes as per HP Government norms such as loan, medical reimbursement, LTC etc. are implemented.	Scholarships of various categories and fee waiver for economically backward classes/girls students/physically handicapped are given by

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit of the college is done by the bursar of the college who gives the permission for all the expenditure and verifies the records. The annual external audit is done by the AG Office and other government auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	H.P. University	Yes	The Principal and the conveners of concerned committees
Administrative	Yes	Directorate of Higher Education HP	Yes	The Principal, IOAC and the conveners of concerned committees

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. An active Parents Teachers Association functions on campus. Parents teacher meeting is conducted at the beginning of session. General Body meetings are organized and executive meeting is held in every 3 months. 2. The PTA fund is used to meet out the salaries of non teaching staff engaged on PTA basis, developmental works and hiring coaches for various sports. 3. Suggestions are also invited from the PTA for the development of the college. 4. Representation of PTA has also been given in the IQAC. 5. PTA Executive members are invited to attend the major events of the college.

6.5.3 – Development programmes for support staff (at least three)

Supporting staff is regularly made aware of the avenues provided by Government for their promotion and welfare. They are also encouraged to become conversant with modern gadgets and their uses. Supt. of college apprises of the staff about the new rules and regulations from time to time.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Installation of Boxing Ring in the college. 2. Provision of fabricated cabins

for office staff and CSCA members. 3.Measures taken to make the campus more Eco friendly. 4.Process for expansion of Kala Manch initiated. 5. Installation of sanitary napkins vending machine.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Timely Submission of AQAR	14/11/2018	19/11/2018	31/12/2018	8
2018	Formation of Alumni Association	15/07/2018	15/07/2018	15/07/2018	80
2018	Weekly sessions organized by Career and Counselling Cell	01/07/2018	07/07/2018	30/03/2019	400
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment Cell Function	08/03/2019	08/03/2019	200	90

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.Formation of Eco Club. 2. Initiation of solar panels. 3.Plantation drives in the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Ramp/Rails	Yes	Nill
Rest Rooms	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/08/2018	15	swachhta pakhwada	cleanliness drive, on public land, cle cleanliness drive in different localities and rallies to educate the masses	50
2018	1	1	15/12/2018	6	Community service	Plantation and Cle cleanliness Drive, Educating the villagers about disaster management, electoral registration	40

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebrated International Yoga Day	21/06/2018	21/06/2018	400
Communal Harmony week	24/11/2018	24/11/2018	100
Plantation Drive	18/08/2018	18/08/2018	350
Disaster	11/10/2018	11/10/2018	150

Management			
Lecture on saving energy/ power	14/07/2018	14/07/2018	120

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The Eco club of the college organises environment conservation awareness programs from time to time. 2. The plantation drives from time to time in and around the campus 4. Cleanliness drives are conducted every month. 5. Plastic free campus campaign. 6. The development of Botanical garden in the college. 7. Students are encouraged to use e-facilities, go for green transaction and avoid using papers.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. For interactive teaching leaningprocess, different departments organise workshops, seminars, quizzes, Group discussions etc. For holistic personality development of the students, theyare encouraged to participate in cultural, sports and other extra curricular activities as per their interest. 2. A cultural fest Serajotsava is organised annually by the CSCA which gives the students opportunities to showcase they talent besides giving training in organisational, communication, leadership and team work skills. 3. The college magazine Seraj Shikha acts as a platform to hone the writing skills of the students. 4. Making the campus plastic free.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://gdcbanjar.com

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

With a vision to make the students responsible citizens , ready for selfless service for the nation, NSS volunteers and Rovers and Rangers are doing commendable work, they are motivating and training the youth in developing qualities of character, discipline, leadership and ideals of selfless service.

Provide the weblink of the institution

http://www.gdcbanjar.in

8.Future Plans of Actions for Next Academic Year

1. Organizing capacity enhancement / developmental programs for teaching and non teaching staff. 2. Expansion of Kala Manch 3. Construction of Science Block. 4. Construction of Girls Hostel. 5. Structured feedback from students, parents and alumni. 6. Mechanism for tracking student progression and extension activities.