

<2016-17>

**The Annual Quality Assurance Report (AQAR) of the IQAC in respect of
Government Degree College Banjar (Track ID- HPCOGN17360)**

Year of Establi / 9.5. 99
Shri -

Part - A

1. Details of the Institution

1.1 Name of the Institution

Government Degree College Banjar

1.2 Address Line 1

Tehsil Banjar

Address Line 2

District Kullu

City/Town

Banjar

State

Himachal Pradesh

Pin Code

175123

Institution e-mail address

gcbanjar-hp@nic.in

Contact Nos.

01903221602

Name of the Head of the Institution:

Dr. Mandeep Sharma

Tel. No. with STD Code:

01903221602

Mobile:

9418080222

Name of the IQAC Co-ordinator:

Sh. Tej Singh Verma

Mobile:

9418164440

IQAC e-mail address:

gcbanjar-hp@nic.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HPCOGN17360

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC/18/A&A/127.1 5th Nov., 20116

1.5 Website address:

www.gdcbanjar.com

Web-link of the AQAR:

Not available

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.26	2016	4-11-2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

30/09/2012

NIL

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR _____ (DD/MM/YYYY)4
- AQAR _____ (DD/MM/YYYY)
- AQAR _____ (DD/MM/YYYY)

iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

N.A.

1.12 Name of the Affiliating University (for the Colleges)

HIMACHAL PRADESH
UNIVERSITY SHIMLA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

NO

UGC-Special Assistance Programme

DST-FIST

NO

UGC-Innovative PG programmes

Any other (*Specify*)

NO

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

8

Faculty

4

Non-Teaching Staff

2

Alumni

NIL

Others

2

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

NIL

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Women Empowerment, AIDS Awareness, Environmental Awareness, Sanitation etc.

2.14 Significant Activities and contributions made by IQAC

For Career Guidance one to one communication by the Principal and respective teachers with all the students and follow up

Helpful in facilitating lab facilities and sports items

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Upgradation of Chemistry lab, Equipments in Geography, Botany, Zoology labs, instruments for Music Department, Sports articles, Extension of playground, plantation, addition of furniture, addition of books and magazines for library	Upgradation of Chemistry lab worth Rs. 1.15 lakhs Equipments in Geography worth Rs. 1.1 lakh Botany and Zoology labs- 6 lakhs Instruments for Music Department- 2.1 lakhs Sports articles- 4 lakhs Extension of playground -5 lakhs addition of furniture- 0.6 lakhs books for library- 4 lakhs

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

N.A.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	3			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	3			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	
Annual	

- 1.3 Feedback from stakeholders*
 (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Yes Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes now the University has included UGC Syllabus

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	12	6	NIL	

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
6								6	5

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers		5	5
Resource Persons			1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	868	75	125	200	91	57
B.Sc.	213	48	15	13	0	36
B.Com	135	20	40	18	2	61

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	nil
UGC – Faculty Improvement Programme	nil
HRD programmes	nil
Orientation programmes	3
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	1
Others	nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	4		1
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Purchase of lab equipments and books

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil			
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1		
Non-Peer Review Journals		1	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL			
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	NIL			

NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					3
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Adoption of nearby village by NSS**
- **Organisation of various awareness and sports camps**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	20 LAKHS	MHRD RUSA GRANTS	20 LAKHS
Value of the equipment purchased during the year (Rs. in Lakhs)	-	4 Lakhs	Do	4 Lakhs
Others				

4.2 Computerization of administration and library

NIL

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5500		530	399454/-	6030	
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	37	21	12			6	6	4
Added								
Total	37							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NIL

4.6 Amount spent on maintenance in lakhs :

i) ICT

50000

ii) Campus Infrastructure and facilities

7.5 LAKHS

iii) Equipments

NIL

iv) Others

NIL

Total :

8 LAKHS

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Career Guidance and Counselling Cell, Anti Ragging, Legal Cell, Sexual Harassment, Women and Child Protection, Eco club are active in the college

5.2 Efforts made by the institution for tracking the progression

Conduct of various competitions, seminars etc.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1216			

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	560	46		656	54

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
739	372	5	63	0	1179	738	380	7	91	0	1216

Demand ratio 1:1

Dropout % of women 20%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Tutorial Groups
Career Guidance

No. of students beneficiaries

1216

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Subject wise students were taken for Guidance by the Principal and subject teacher

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			nil

5.8 Details of gender sensitization programmes

Women Empowerment Programme organised by Women and Child Protection Cell under the guidance of Himachal Pradesh State Commission for Women

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	nil	
Financial support from government	52	Rs.137040
Financial support from other sources		
Number of students who received International/ National recognitions	1	20000

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Related to University results were addressed

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

The vision of our college is to *impart quality education and inculcate traditional cultural values.*

Mission:

- To produce an intellectual and skilled human resource which can contribute towards the progress of Nation
- To groom the personalities of students so that they are able to face contemporary challenges
- To develop leadership qualities among students
- To sensitize learners towards inclusion and equity, human rights, environmental awareness and gender equality

6.2 Does the Institution has a management Information System YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum prepared by the Himachal Pradesh University, to which the college is affiliated, is implemented.

6.3.2 Teaching and Learning

The University organizes various refresher courses, orientation programmes and workshops for teachers. These programmes help teachers in updating their subjects and some of the general workshops are for their awareness. Special attention is paid to provide infrastructural facilities with special emphasis on ICT-enabled tools to improve the teaching learning practices in the institution. Recently the Directorate of Higher Education has also made teachers' training at various stages of their service mandatory.

6.3.3 Examination and Evaluation

At the end of each semester students are assessed internally as well as by the University on the basis of attendance, assignments, seminars, quiz, two internal minor examinations, practical exams and end semester examination. On the basis of their performance they are awarded grades by the University.

6.3.4 Research and Development

N.A.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library has around 6000 books, ICT facility is available in IT Lab, lab equipments are added

6.3.6 Human Resource Management

nil

6.3.7 Faculty and Staff recruitment

nil

6.3.8 Industry Interaction / Collaboration

nil

6.3.9 Admission of Students

nil

6.4 Welfare schemes for

Teaching	Trainings
Non teaching	Departmental
Students	Scholarship

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes YES No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			YES	
Administrative			YES	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes YES No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

NIL

6.12 Activities and support from the Parent – Teacher Association

Employment to part time staff
Purchase of Equipments for college

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation and cleaning of campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Celebration of Annual two day cultural function
2. Adoption of a village every year for awareness and extension activities

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Almost 100 percent goals have been achieved at the end of the year such as facilitating lab and sports items, construction of college ground, purchase of books etc. The cell is functional for boosting organisation of functions, seminars, awareness campaigns and activities necessary for student support.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

As above

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Plantation in college campus and surrounding areas

Awareness rallies organised time to time

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

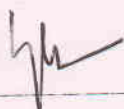
No

8. Plans of institution for next year

Construction of Multipurpose hall, Acquiring funds for the construction of Girls' Hostel, efforts for separate Science block construction, e- library

Name Tej Singh Verma

Name Dr. Mandeep Sharma



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Principal

Govt. Degree College

Banjar (Kullu) H.P

ANNEXURE College Calendar

- Re-opening after summer vacation in the month of June (16 June 2017)
- Principal's meeting with staff for preparing annual calendar
- Admission process from 16th -23rd June
- Display of Merit list 24-27 June
- Fee Deposit 28-30 June
- Counselling with students in two phases July first week
- Principal's address
- Regular classes from first week of July
- PTA Meeting 8th July
- CSCA Election in the month of August
- Principal's meeting with staff regarding feedback in the month of August
- Minor tests in the month of September
- Schedule of activities such as guest lectures, seminars, workshops, sports and cultural activities
- End semester examinations from 13 October -12 November 2017
- Principal's meeting on last working day of each semester for assigning different activities for the next semester 30 December 2017
- NSS Annual Camp in January first week
- Winter vacations 1st January- 4th February
- Reopening of college on 5th February
- Regular classes
- CSCA and Annual Prize Distribution Function March
- Minor test last week of March
- End Semester Examination 11 April- 10 May
- Summer Vacations