



PROSPECTUS

(2022-23)

From the Principal's Desk



Dear Students,

I welcome you all to Government Utkrisht Mahavidyalya, Banjar

which has been constantly progressing & striving for providing quality education to the students of Seraj region. The College envisions an equitable society that contributes towards the progress of nation & aims not only at just the intellectual & skill development of students, but the inculcation of strong human values in them to achieve its goal. Besides having a dedicated staff always ready for the support & mentoring of the students, good infrastructure, IT Facilities, INFLIBNET registration for having access to e-Journal and e-books, the college also provides opportunities to them for participation in various co-curricular activities through various clubs, societies, sports, NSS, NCC, Rovers & Rangers etc. thereby helping in a multifaceted development of their personalities.

Dear students, during the last two years, we have been witnessing how the adverse situations have brought new opportunities also and added new dimensions to our teaching learning process. We all have been adapting to new technology & switching over to the blended mode of education process as well as to the new mode of admission. This year too, the admissions are being done online. Our Teachers are already in touch with their respective 2nd & 3rd year students through their whatsapp groups & will entertain their queries & keep them updated regarding the admission process. I would especially like to advise the 1st Year students who are on the threshold of a new phase of their lives that they should go through the prospectus carefully & thoroughly to acquaint themselves with the choices & subject combinations, eligibility conditions & other requirements at the time of filling online admission forms as well as mode of fee Payment. They should also explore their own selves and take stock of their interests, abilities & preferences & consult the teachers in case of any confusion before making certain choices.

In the end, I would like you all to keep in view our college motto "लक्ष्य सिद्धि माजुयाम", set your goals & strive persistently to achieve them. I wish you all a great learning experience throughout your stay in college and a promising life ahead.

Neeraj Kapoor Principal



1. ABOUT THE COLLEGE

Government College Banjar was established in the year 1999. Since then, the college has surpassed many challenges and has flourished as one of the most conspicuous examples of excellence. The college set amidst the meandering Tirthan River which cuts across the beautiful Tirthan Valley provides a calm and a serene ambience to the students to study. The college offers three streams – Humanities, Science and Commerce for the students. The strength of the college is increasing year after year with girls outnumbering boys and also excelling in academics- exhibiting a sign of women empowerment in Banjar Valley. Various grants provided by the government under RUSA and Utkrisht Mahavidyalya Schemes have been utilized for the development the college. The college has strengthened its IT infrastructure by installing interactive panels, podiums, projectors etc. Thus, the students are encouraged to learn the use of Information and Communication technology in the Information Technology Laboratory, Smart Classrooms, Language Lab, Research Centre and Library. Smart classrooms have also been created to acquaint the students to the modern technology and make the learning process more enjoyable and comprehensible. Thus, modern technology has been made accessible to the students at their door step so that they are not marooned from the modern fast advancing world. The teachers with a visionary mindset are actively involved in making Government Utkrisht Mahavidyalya Banjar the most coveted institute of Himachal Pradesh. The college library, a pivotal place, which nurtures young minds to excel and face the competitive world is being digitalized. It helps the students to access a large number of books, journals and other competitive material through N-list. The college campus is Wi-Fi enabled so that the students can access free Internet and grasp the worldly knowledge easily. The laboratories of the college have modern equipments and instruments for conducting the experiments efficiently. The college also has a seminar hall where seminars, conferences and meetings are periodically held through physical and virtual mode. Also, a Research Centre has been established where teachers can devote time for research. An English language lab has also been established which will help the students in English communication skills.

To ensure overall personal development of the students the college provides a range of activities like Sports, NCC, NSS, Rovers and Rangers, etc. There are a number of subject societies and clubs like Mountaineering and trekking, Red Ribbon, EBSB club, Eco club and Energy club where the students get enough opportunities to develop the different Page | 1



facets of their personality. The construction of the Science building is expected to start very soon. Last but not the least the college has a blend of experienced and highly qualified teachers committed to overall growth and personality development of the students.

PRINCIPAL Mrs. Neeraj Kapoor

Teaching Faculty

FACULTY OF ARTS

Economics		Sociology	
Dr. Sarwan Kumar	Assistant Prof.	Mr. Suresh Kumar	Assistant Prof.
English			
Mrs. Neeraj Kapoor	Associate Prof.	FACULTY OF COMMI	ERCE
Mr. Ishan Marvel	Assistant Prof.	Dr. Dabe Ram	Assistant Prof.
Vacant	Assistant Prof.	Vacant	Assistant Prof.
Geography			
Dr. Renuka Thapliyal	Associate Prof.	FACULTY OF SCIENC	CE
Mr. Naresh Kamal	Assistant Prof.	Botany	
Hindi		Dr. Joginder Singh Thak	urAssociate Prof.
Vacant	Assistant Prof.	Chemistry	
History		Dr. Nirmala Chauhan	Assistant Prof.
Mr. Tikam Ram	Assistant Prof.	Mathematics	
Music Instrumental		Mr. Vikas Negi	Assistant Prof.
Mr. Vikas Kumar	Assistant Prof.	Vacant	Assistant Prof.
Music Vocal		Physics	
Vacant	Assistant Prof.	Mr. Atul Choudhary	Assistant Prof.
Physical Education		Vacant	Assistant Prof.
Vacant	Assistant Prof.	Zoology	
Political Science		Dr. Ramesh Yadav	Associate Prof.
Dr. Duni Chand Rana	Assistant Prof.		
Public Administration	n		
Dr. Yog Raj	Assistant Prof.		
Sanskrit			
Mr. Naresh Kumar	Assistant Prof.		



OFFICE STAFF Mrs. Dhanwanti Devi Kaushal Vacant Mr. Nihal Singh	Superintendent Sr. Assistant Clerk	LIBRARY STAFF Librarian Assistant Librarian	Vacant Vacant
Vacant LABORATORY STAFF Mr. Pyar Chand Mr. Bhim Sen Vacant Vacant	Store Keeper SLA SLA JLA JLA	ADDITIONAL SU Mrs. Sandhya Devi Mr. Girdahri Lal Mr. Jeet Ram Mrs. Hari Devi	PPORTING STAFF Peon Cum Chowkidar Peon Cum Chowkidar Sweeper Peon Cum Chowkidar

ADMINISTRATIVE, COCURRICULAR AND CULTURAL COMMITTEES OF GOVERNMENT UTKRISHT MAHAVIDYALYA BANJAR FOR THE SESSION 2022-23

IQAC (Internal Quality Assurance Cell)		Controller of Examina	tion
Mrs. Neeraj Kapoor	Chairperson	Dr. Joginder Thakur	Convener
Dr. Joginder Singh Thakur	Co-ordinator	Dr. Nirmala Chauhan	Member
Dr. Renuka Thapliyal	Member	Mr. Vikas Kumar	Member
Dr. Ramesh Yadav	Member	Mr. Naresh Kumar	Member
Dr. Nirmala Chauhan	Member		
Dr. Duni Chand Rana	Member	RUSA Coordinators	
Mr. Atul Choudhary	Member	Dr. Renuka Thapliyal (Finance)	
Mr. Ishan Marvel	Member	Dr. Ramesh Yadav (Academi	(c)
SDOPWD Banjar Division	Member		
Mrs. Dhanwanti Devi Supdt	Member		
CSCA President	Member		
PTA President	Member		



RUSA Purchase Com	mittee	RUSA Verification Co	mmittee
Mr. Atul Choudhary Mr. Vikas Negi	Convener Member	Dr. Yog Raj Dr. Duni Chand Rana Mrs. Dhanwanti Kaushal Mr. Nihal Singh	Convener Member Member Member
NEP Committee Mr. Naresh Kamal Dr. Nirmala Chauhan Mr. Atul Choudhary Dr. Duni Chand Rana Dr. Dabe Ram	Convener Member Member Member Member	College Library Teacher Dr. Yog Raj Mr. Vikas Negi Library (IT) Bursar Dr. Dabe Ram	_

College Admission Committees:

Arts		Commer	ce	Science
First Year		First /Second/T	hird Year	First /Second/ Third Ye
Dr. Duni Chand	Convener	Dr. Dabe Ram	Convener	Dr. Nirmala Chauhan Conver
Mr. Vikas Kumar	Member	Mr. Naresh Kumar	Member	Mr. Atul Choudhary Memb
Mr. Tikam Ram	Member			
Mr. Ishan Marvel	Member			
Arts Second Yea	ır	Arts Third Year		
Dr. Yog Raj	Convener	Mr. Suresh Kumar	Convener	
Dr. Sarwan Kumar	Member	Mr. Vikas Negi	Member	



NAAC Committee		CSCA Advisory Commit	tee
Mr. Naresh Kamal	Coordinator	Dr. Joginder Thakur	Convener
Dr. Nirmala Chauhan	Member	Dr. Renuka Thapliyal	Member
Dr. Yograj	Member	Dr. Ramesh Yadav	Member
Dr. Duni Chand Rana	Member	Mr. Naresh Kamal	Member
Mr. Atul Choudhary	Member	Anti Ragging Committe	e/Squad
Dr. Sarwan Kumar	Member	Mrs. Neeraj Kapoor	Principal
Mr. Ishan Marvel	Member	Dr. Joginder Thakur	Member
Mr. Vikas Negi	Member	Dr. Renuka Thapliyal	Member
Mr. Naresh Kumar	Member	Dr. Ramesh Yadav	Member
College Development Co	ommittee	Mrs. Dhanwanti Kaushal	Member
Dr. Ramesh Yadav	Convener	PTA Members	2
Mr. Naresh Kamal	Member	Media Person	1
Dr. Yograj	Member	Student Members	2
Career Guidance, Couns	selling &	Civil Administration or Police – 1	
Placement Cell		Canteen Committee	
Mr. Suresh Kumar	Convener	Dr. Yog Raj	Convener
Dr. Duni Chand Rana	Member	Mr. Vikas Kumar	Member
Mr. Tikam Ram	Member	Mr. Naresh Kumar	Member
Mr. Ishan Marvel	Member	Media Committee	
Mr. Vikas Negi	Member	Mr. Tikam Ram	Convener
Sexual Harassment	and Grievance	Mr. Naresh Kumar	Member
Redressal Committee		College Prospectus Com	mittee
Dr. Renuka Thapliyal	Convener	Dr. Renuka Thapliyal	Convener
Dr. Ramesh Yadav	Member	Mr. Tikam Ram	Member
Mr. Naresh Kamal	Member	IT Maintenance Committee	
Dr. Nirmala Chauhan	Member	Dr. Sarwan Kumar	Convener
Mrs. Dhanwanti Kaushal	Member	Mr. Vikas Negi	Member
Right to Information Co	ommittee	University Form Verification Committee	
Dr. Yog Raj	Convener	DSC-I Teachers will verify t	he
Dr. Duni Chand Rana	Member	university forms of their res	spective Dsc-1 students



Women Cell		College Magazine Editorial Board		
Dr. Renuka Thapliyal	Convener	Dr. Joginder Thakur	Editor in Chief	
Dr. Nirmala Chauhan	Member		Hindi Section	
Mrs Dhanwanti Kaushal	Member	Mr. Ishan Marvel	English Section	
Time Table Committee		Mr. Naresh Kumar	Sanskrit Section	
Dr. Ramesh Yadav	Convener	Mr. Tikam Ram	Pahari Section	
Mr. Naresh Kamal	Member	Dr. Dabe Ram	Commerce Section	
Dr. Dabe Ram	Member	Mr. Vikas Negi	Science Section	
Library Committee		Sports Advisory Commi	ttee	
Dr. Yog Raj	Convener	Dr. Joginder Singh Thakur	Convener	
Dr. Dabe Ram	Member	Mr. Suresh Kumar	Member	
Mr Naresh Kumar	Member	Dr. Duni Chand	Member	
Mr. Ishan Marvel	Member	Mr. Vikas Kumar	Member	
Mr. Vikas Negi	Member	Mr. Vikas Negi	Member	
Dr. Sarwan Kumar Member		Website Handling & Maintenance Committee		
Scholarship, Stipend an	nd Fee Concession	Dr. Renuka Thapliyal	Convener	
Committee		Mr. Atul Choudhary	Member	
Mr. Atul Chaudhary	Convener	Mr. Ishan Marvel	Member	
Mr. Tikam Ram	Member	UGC Affairs Committee		
Mr. Ishan Marvel	Member	Dr. Duni Chand Rana	Convener	
NSS Advisory Committe	e	Mr. Atul Choudhary	Member	
Dr. Joginder Singh Thakur	Convener	Mr. Vikas Negi	Member	
Mr. Vikas Kumar	Member	Mobile Phone Control C	ommittee	
Mr. Naresh Kumar	Member	Mr. Suresh Kumar	Convener	
Bus Pass Attestation Con	mmittee	Dr. Duni Chand Rana	Member	
Respective DSC-I Teachers		Mr. Vikas Negi	Member	
Rapid Action and Disa	aster Management	Cultural Affairs Committee		
Committee		Mr. Suresh Kumar	Convener	
Dr. Duni Chand	Convener	Dr. Dabe Ram	Member	
Mr. Tikam Ram	Member	Mr. Vikas Kumar	Member	
Mr. Naresh Kumar	Member	Mr. Ishan Marvel	Member	
		Mr. Tikkam Ram	Member	



Campus Beautification	Committee	Caste-Based Discrimina	tion Complaints Cell
Dr. Duni Chand Rana	Convener	Mrs. Neeraj Kapoor	Chairperson
Mr. Tikkam Ram	Member	(Principal) Dr. Joginder Singh Thakur	Convener
Mr. Vikas Negi	Member	Dr. Ramesh Yadav	Member
Mr. Naresh Kumar	Member	Mrs. Dhanwanti Kaushal	Member
Discipline Committee		Legal Cell	
Dr. Joginder Thakur	Convener	Dr. Ramesh Yadav	Convener
Dr. Yog Raj	Member	Mr. Naresh Kamal	Member
Mr. Suresh Kumar	Member	Dr. Duni Chand Rana	Member
Dr. Dabe Ram	Member	Youth Red Cross Club	
Dr. Sarwan Kumar	Member	Dr. Dabe Ram	Convener
Mr. Tikam Ram	Member	Mr. Tikam Ram	Member
Mr. Vikas Negi	Member	Mr. Vikas kumar	Member
Mountaineering Club		Mr. Naresh Kumar	Member
Mr. Suresh Kumar	Convener	Incharges	
Mr. Vikas Negi	Member	Dr. Joginder Thakur	Estate officer
Road Safety Club		Dr. Renuka Thapliyal	Women Cell
Mr. Vikas Kumar	Convener	Dr. Duni Chand Rana	Rovers
Mr Naresh Kumar	Member	Dr. Nirmala Chauhan	Rangers
EBSB Club		Dr. Sarwan Kumar	IT lab
Dr. Renuka Thapliyal	Convener	Mr. Tikam Ram	NSS
Dr. Nirmala Chauhan	Member	Mr. Naresh Kumar	NCC
Mr. Vikas Kumar	Member	Mr. Vikas Negi Library	(IT),Research Centre
Eco Energy Club		Mr. Ishan Marvel	Language Lab
Dr. Nirmala Chauhan	Convener	Mr. Vikas Kumar	Road safety club
Mr. Vikas Negi	Member	Dr. Yog Raj	Library
Eco Club		Mr. Suresh Kumar	Sports
Dr. Joginder Singh Thakur	Convener		-
Dr. Ramesh Yadav	Member		



2. GUIDELINES FOR ADMISSION TO 1ST YEAR UNDERGRADUATE COURSES (B.A./B.Sc./B.Com.) SESSION 2022-23

Eligibility for Admission to 1st Year

A student who has cleared the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P. Board of School Education (Or in case of Shastri, passed Prak Shastri from Sanskrit College affiliated to the HPU) or an examination accepted as equivalent there to by the various bodies of the H.P. University will be given admission strictly according to merit and reservation roster for various reserved categories of students as per the H.P. University Guidelines.

- Provided that the candidate who has passed the qualifying examination, i.e, 10+2 with Science Stream shall be given admission to B.Sc.
- (ii) Provided that the candidate who has passed the qualifying examination, i.e. 10+2 with commerce stream shall be given preference to admission to B.Com.
- (iii) Students with Economics or Mathematics at 10+2 level are also eligible for admission to B.Com.
- (iv) Any student with compartment in 10+2 examination will not be eligible for admission.
- (v) An applicant must not be more than 23 years of age in case of boys and 25 years in case of girls on 01.07.2022. There is the relaxation of 3 years for SC/ST candidates as per university norms. The Vice-Chancellor may permit age relaxation up to a maximum of 6 months for reasons to be recorded in writing.
- (vi) One seat in each department shall be reserved for single girl child which will be allotted on the basis of merit.
- (vii) In each main core course of study there are 80 seats available.

3. CHECKLIST OF THE DOCUMENTS REQUIRED AT THE TIME OF FILLING OF ADMISSION FORMS

The scanned copies of the following documents are required at the time of filling of online Admission Forms for the 1st year:

- Passport Size Photograph.
- Self-Attested Copies of Matriculation and 10+2 Certificates.



- Latest Character Certificate from the institution last attended. In case of private candidates, latest character certificate by some H.P. Govt. Gazetted Class-I Officer or any other competent authority.
- Self-Attested Copies of category certificate (SC/ST/OBC/IRDP) if claimed.
- Self-Attested Copies of Sports/Cultural/NCC/NSS etc. if any (At 10+2 level)
- A certificate from a competent authority in case of single girl child.
- Himachali Bonafide certificate for fee concession (for girl students only).

4. GENERAL GUIDELINES FOR ADMISSION TO BACHELOR'S DEGREE

- 1. Admission to various classes will be made on the recommendation of the admission committee consisted for the purpose.
- 2. Any gap of one year or more in the academic career of an applicant just prior to seeking admission to the Bachelor Degree must be supported by documentary evidence or he or she has to give an undertaking as the proof of his or her activities during the period of gap.
- 3. All the original certificates must be produced by an applicant at the time of verification.
- 4. <u>Candidate coming from Board/University other than H.P. Board of School</u> <u>Education or H.P. University must provide original Migration certificate at the</u> <u>time of filling of University Registration Form.</u>
- 5 <u>Physically Disabled Applicants seeking fee concession must furnish their status</u> certificate from Medical Board.
- 6. National Open School students seeking admission to the 1st year of Bachelor Degree must have cleared all the five papers including English.
- 7. Admission of a candidate is liable to be cancelled in case he or she furnishes incomplete/false information or in case of concealment of facts. Disciplinary action will also be taken against such candidates.
- 8. Admission cannot be claimed as a matter of right. The Principal can deny admission to any such student whose conduct is detrimental to the interest/discipline of the institution.



- 9. Initially all admissions shall be provisional / and subject to the final approval by HPU.
- 10. Rules of admission are subject to change as per the HPU notification issued from time to time.

5. OUTLINE OF THE COURSES OFFERED UNDER THE CHOICE-BASED CREDIT SYSTEM (CBCS) FOR U.G. CLASSES

- **1. Core Course:** A course offered by a Discipline/Subject which is to be compulsorily studied by the candidate.
 - a. <u>Discipline Specific Core Course (DSC) of Six Credits</u>: A core course offered by the Discipline or Subject chosen by the candidate as main or other Discipline/Subject. These courses aim to cover the basics that a student is expected to imbibe in a specific discipline.
 - b. Two papers each of English and Hindi in B.A. and B. Com. of Six Credits.
- 2. Elective Course: A course which a student can choose from a pool of courses offered by a Discipline/Subject.
 - a. <u>Discipline Specific Elective Course (DSE) of Six Credits</u>: An elective course is a course which is chosen by a student from the courses offered by the Discipline/Subject of her or his choice. These courses are advanced courses which provide an extended scope.
 - b. <u>Generic Elective course (GE) of Six Credits:</u> A course chosen from Discipline/Subjects other than DSC-1 and DSC-2. They are interdisciplinary and provide exposure to students of other disciplines and broaden the scope of learning.

3. Ability Enhancement Course

- a. <u>Ability Enhancement Compulsory Course (AECC) of Four Credits:</u> These courses include Environmental Science and English/Hindi/Sanskrit.
- b. <u>Ability Enhancement Elective Course (AEEC) or Skill Enhancement Course</u> (SEC) of Four Credits: A course which a student studies in DSC-1 (Main Subject). They are value-based courses that aim to provide hands-on training to hone the skills and competences.



6. CHOOSING PROGRAMME/STUDY COURSE

A candidate seeking admission to any programme from Arts, Science, or Commerce stream is required to choose one of the Discipline listed below as DSC-1(main subject). Thereafter he/she will choose the other subject from the list of combinations given in table below:

Sr. No.	DSC-1 (Main Subject)	DSC-2 (Choose one subject)	DSC-3 for B.Sc. Core Compulsory For B.A. and B.Com.
1.	English	History, Public Administration, Political Science, Economics.	Hindi & English
2.	Hindi	History, Music (I)(V), Public Administration.	Hindi & English
3.	Sanskrit	History, Political Science, Economics, Public Administration.	Hindi & English
4.	Economics	Geography, Public Administration, Sanskrit, English, Mathematics.	Hindi & English
5.	Political Science	History, Music (I)(V), English, Geography, Physical Education, Sanskrit.	Hindi & English
6.	History	Sociology, Political Science, Geography, Sanskrit Hindi, English.	Hindi & English
7.	Geography	Mathematics, Economics, History, Political Science, Public Administration.	Hindi & English
8.	Music (I) Music (V)	Political Science, Hindi, Sociology, Public Administration.	Hindi & English
9.	Sociology	Public Administration, Music(I/V), Physical Education, History.	Hindi & English



10.	Public Administration	Economics, Geography, Hindi, English, Sociology, Music, Physical Education.	Hindi & English
11.	Mathematics (BA)	English, Economics, Geography, Physical Education.	Hindi & English
12.	Physical Education	Mathematics, Political Science, Hindi, Sociology, Public Administration.	Hindi & English
13.	Physics	Chemistry	Mathematics
14.	Chemistry	Zoology or Physics	Botany or Mathematics
15.	Mathematics (BSc)	Physics	Chemistry
16.	Botany	Chemistry	Zoology
17.	Zoology	Chemistry	Botany

Evaluation Process

Students are assessed through an evaluation system comprising of Comprehensive Continuous Assessment (CCA) and End-Term Examination (ETE).

Comprehensive Continuous Assessment (CCA): 30 marks

Mid-Term Test: 10 marks, Class Test: 5 marks, Assignment / Seminar / Presentation: 10 marks and Attendance: 5 marks

End-Term Examination (ETE): 70 Marks

For practical subjects, ETE will be split up into ETE Practical (20 marks) and ETE Theory (50 marks).

<u>Class Room Attendance:</u> Each student will have to attend a minimum 75% lectures/tutorials/practical. A student having less than 75% attendance will not be allowed to appear in the End Term Examination (ESE).



Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.

Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate.

Completion of Degree

A regular candidate shall have to undergo the prescribed courses of study in the college affiliated to the Himachal Pradesh University for a period not less than three and not more than five academic years from the date of admission. For completion of an undergraduate degree the student shall have to accumulate a minimum of 132 successful credit hours of coursework. Successful Passing of a course includes Classroom learning, assignment work, Mid-term test and Annual Examination.

Note: The admission to B.A. 1st, B.Sc. 1st and B.Com. 1st year will take place according to the latest directions from the government. The information regarding the same will be displayed on the notice board of the college, on the website and the same will be disseminated through Print/Electronic Media.

Year	B.A. Courses	B. Com. Courses	B. Sc. Courses	Credits
	DSC-1A (Main Subject)	BC 1.1	DSC-1A (Main Subject)	6
	DSC-1B (Main Subject)	BC 1.2	DSC-1B (Main Subject)	6
	DSC-2A(Second Subject)	BC 1.3	DSC-2A (Other Subject 1)	6
1 st	DSC-2B(Second Subject)	BC 1.4	DSC-2B (Other Subject 1)	6
	Core Comp. English-1	Core Comp. English-1	DSC-3A (Other Subject 2)	6
	Core Comp. Hindi-1	Core Comp. Hindi-1	DSC-3B (Other Subject 2)	6
	AECC-1Environmental	AECC-1Environmental	AECC-1Environmental	4
	Studies	Studies	Studies	+
	AECC-2 Eng./Hindi/MIL	AECC-2 Eng./Hindi/MIL	AECC-2 Eng./Hindi/MIL	4
				44
	DSC-1C (Main Subject)	BC 2.1	DSC-1C (Main Subject)	6
	DSC-1D (Main Subject)	BC 2.2	DSC-1D (Main Subject)	6

7. COURSE STRUCTURE FOR CBCS B.A. / B. Com. / B. Sc. W.E.F. 2018-19



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	DSC-2C(Second Subject)	BC 2.4	DSC-2C (Other Subject 1)	6
2 nd	DSC-2D(Second Subject)	BC 2.5	DSC-2D (Other Subject 1)	6
	Core Comp. English-2	Core Comp. English-2	DSC-3C (Other Subject 2)	6
	Core Comp. Hindi-2	Core Comp. Hindi-2	DSC-3D (Other Subject 2)	6
	SEC/AEEC-1 (Main Subject)	SEC/AEEC-1 BC 2.3	SEC/AEEC-1 (Main Subject)	4
	SEC/AEEC-2 (Main Subject)	SEC/AEEC-2 BC 2.6	SEC/AEEC-2 (Main Subject)	4
				44
	DSE-1A (Main Subject)	DSE-1 BC 3.1	DSE-1A (Main Subject)	6
	DSE-1B (Main Subject)	DSE-2 BC 3.2	DSE-1B (Main Subject)	6
	DSE-2A(Second Subject)	DSE-3 BC 3.5	DSE-2A (Other Subject 1)	6
3 rd	DSE-2B(Second Subject)	DSE-4 BC 3.6	DSE-2B (Other Subject 1)	6
	GE-1 (Other Than DSC 1 & 2)	GE-1 BC 3.4	DSE-3A (Other Subject 2)	6
	GE-2 (Other Than DSC 1 & 2)	GE-2 BC 3.8	DSE-3B (Other Subject 2)	6
	SEC/AEEC-3 (Main Subject)	SEC/AEEC-3 BC 3.3	SEC/AEEC-3 (Main Subject)	4
	SEC/AEEC-4 (Main Subject)	SEC/AEEC-4 BC 3.7	SEC/AEEC-4 (Main Subject)	4
				44
			TOTAL CREDITS	132
	A			

8. FEE DETAIL 2022-23 GOVERNMENT UTKRISHT MAHAVIDYALYA BANJAR: B.A./B.Sc./B.Com. 1ST YEAR

	B.A.		B.Com.		B.Sc. Non- Medical		B.Sc. Medical	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Tuition Fee	600		600		600		600	
Admission Fee	25	25	25	25	25	25	25	25
Science Fee					480	480	720	720
Sports Fee	240	240	240	240	240	240	240	240
Furniture Repair Fund	10	10	10	10	10	10	10	10
Computer Fee	20	20	20	20	20	20	20	20
University Fund (Rs. 100 For BPL and IRDP Students)	250	250	250	250	250	250	250	250
Amalgamated Fund	382	382	382	382	382	382	382	382
House Examination Fee	80	80	80	80	80	80	80	80
Building Fund	120	120	120	120	120	120	120	120
Page 14								



Health Fund	6	6	6	6	6	6	6	6
Book Replacement Fund	25	25	25	25	25	25	25	25
Campus Development Fund Including YRC Fund (10+40)	50	50	50	50	50	50	50	50
NCC Fund	10	10	10	10	10	10	10	10
Ranger Rover Fund	60	60	60	60	60	60	60	60
Library Fund	100	100	100	100	100	100	100	100
РТА	400	400	400	400	400	400	400	400
Total	2378	1778			2858	2258	3098	2498
Geography/Music/ B.Com./Physical Education	180	180	180	180				
Total	2558	1958	2558	1958	2858	2258	3098	2498

FEE DETAIL 2022-23 GOVERNMENT UTKRISHT MAHAVIDYALYA BANJAR: B.A./B.Sc./B.Com. 2nd and 3rd YEAR

Fees	B.A.		B.Com.		B.Sc. Non- Medical		B.Sc. Medical	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Tuition Fee	600		600		600		600	
Admission Fee	25	25	25	25	25	25	25	25
Science Fee					480	480	720	720
Sports Fee	240	240	240	240	240	240	240	240
Furniture Repair Fund	10	10	10	10	10	10	10	10
Computer Fee	20	20	20	20	20	20	20	20
University Fund (15+15+10+1)	41	41	41	41	41	41	41	41
Amalgamated Fund	382	382	382	382	382	382	382	382
House Examination Fee	80	80	80	80	80	80	80	80
Building Fund	120	120	120	120	120	120	120	120
Health Fund	6	6	6	6	6	6	6	6
Book Replacement Fund	25	25	25	25	25	25	25	25
Campus Development Fund Including YRC Fund (10+40)	50	50	50	50	50	50	50	50
NCC Fund	10	10	10	10	10	10	10	10
Ranger Rover Fund	60	60	60	60	60	60	60	60
Library Fund								
Page 15								



РТА	400	400	400	400	400	400	400	400
Total	2069	1469						
Geography/Music/ B.Com./Physical Education	180	180	180	180				
Total	2249	1649	2249	1649	2549	1949	2789	2189

Note:

- 1. Exemption of Tuition fee will be available to the Girls from Himachal Pradesh only subject to the production of Bonafide Himachali Certificate.
- 2. Disabled Students with more than 40% disability will be exempted from fee subject to the production of disability certificate by the competent medical authority.
- 3. Fees and Funds once deposited are not refundable in any case.

9. GENERAL INFORMATION

Scholarship and Concessions

The students are informed from time to time about various Post Matric Centre and State Sponsored Scholarship Schemes and the dates for applying for them. Some of the schemes are mentioned below.

Centre Sponsored Schemes:

Post- Matric Scholarships Schemes for SC/ST/Minority/E.B.C/O.B.C/Disabled students.

State Sponsored Schemes:

- Indira Gandhi Utkrisht Chhatravriti Yojna
- Kalpana Chawla ChhatravritiYojna
- Maharishi Balmiki ChhatravritiYojna
- ✤ I.R.D.P. Scholarship Scheme
- Financial Assistance to the children of the Armed Forces Personnel Killed/disabled during wars / operations

The students have to apply online through **National Scholarship Portal NSP 2.0** (https://scholarships.gov.in/) and submit the copies of downloaded forms along with copies of the required documents for verification to the teacher in charge of the scholarships. The scholarships are awarded to the eligible students as per the norms and rules prescribed by the government and are disbursed online. Therefore,

Page | 16



it is mandatory for a student to have her/his bank account linked to her/his Aadhar number.

If two male wards of the same parent are getting education in the college, only one will be eligible for the scholarship/ fee concession.

Leave Rules for Students and Fine

- 1. A student can proceed on leave with prior permission of the Principal. The application should also be signed by the parent of the student and duly recommended by the tutor.
- 2. A tutor can recommend leave up to maximum of five days and leave for longer duration will be sanctioned by the Principal.
- 3. Leave on account of illness if it is for more than three days must be accompanied by medical certificate.
- 4. Students participating in various inter college games or other competitions including youth festival tour etc. will have to get their leave sanctioned by the Principal with prior recommendation of their incharges concerned before their departure.
- 5. Failure to pay dues on / by due date will entail a fine of Rs. one per day.
- 6. If a student remains absent without sanctioned leave for ten days or more, his / her name shall be struck off from the College Roll.
- 7. A student can take readmission with fine of Rs. 100/- for the first time and Rs. 200/- for the 2nd time on the recommendation of concerned teacher.

Other fines:

- ➤ Absence fine per period: Rs. 1/-
- ➤ Absence from practical: Rs. 3/-
- ➤ Absence from Mid-Term Test: Rs. 10/- per paper
- Late return of Library books: Rs. 1/- per day after 7 days.
- 8. <u>The Principal can expel / rusticate a student from the college if found guilty of misconduct.</u>



College Library

The College Library plays a crucial role in teaching and learning activities. GDC Banjar has an integrated Library Information Management System (LMS) which maintains library records and bar-coded cataloguing etc. The college library has digital cataloguing of books where they are bar coded and can be searched through computer with KOHA Integrated system. The students are issued bar coded library cards. College has subscription of N-LIST (National Library and Information Services Infrastructure for Scholarly Content), being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium, IIT Delhi. This project provides free access to around thirty lakhs full text e-books and more than six thousand e-journals on all the subjects to students, researchers and faculty members. Full text e-books can also be downloaded or printed directly from the publishers' website under this project. A computer section for students has been established in library where they can access various e-resources. The library has around 9000 books having a collection of both text and reference books. Latest subject books, magazines and newspapers have been subscribed for the library. There is always an effort to purchase the latest editions of books to update the knowledge of students in various subjects. The library at present subscribes magazines, journals and newspapers. The facilities of computer and printing machine are also available to the students. For current affairs and competitive preparations, a separate section has also been created. The library has subscription of both Hindi and English Newspapers.

The books are issued to the students as per the following rules.

- ✓ Only a regular College student will be allowed to get books issued from College Library on the production of Identity cum-Library Card.
- ✓ Ordinarily two books are issued at a time for 7 days and the Librarian has the right to recall the books at any time.
- ✓ Reference Books, Journals and Magazines are not issued. However, the students can consult the same in the library.
- ✓ In case of loss of book, the student will have to either replace the book or pay fine in addition to the present price of the book.



College Library/Identity Card

Each admitted student is issued a college Library/Identity card which has her/his complete personal information along with one stamp size photograph. In case of loss of the card, a duplicate identity card will be issued on payment of Rs 20/- and production of copy of FIR lodged with the police station.

College Magazine

The College has been publishing its magazine *Seraj Shikha* since the session 2013-2014 for giving students an opportunity to showcase their talent and hone their creative writing skills. Interested students can contribute their write-ups for the college magazine by contacting the editors of the magazine.

Sports and Co-curricular Activities

The college provides facilities to the students who wish to make a mark in games. The college prepares teams for University Championships in Athletics, Basketball, Cricket, Volleyball, Table tennis, Badminton and Kabaddi. The college provides various incentives for the students participating in competitions held at University/ State/ Zonal/ National level. A committee of teachers decides the formation of teams to represent the college in different tournaments. The college also provides guidance to students for participation in various competitions held during the HPU Youth Festivals. These items are Music (vocal & instrumental), Debates, Declamation, Quiz, Poetic Symposium, Painting, Dance, Poster Making, Rangoli, Collage etc.

<u>N.S.S.</u>

NSS is a very important part of the activities of any educational institute. It helps in developing the spirit of service of the community. The college has one unit of NSS volunteers. The unit has total 100 students in it. The volunteers have been actively engaged in campus beautification and cleanliness and other services of the community.

<u>N.C.C.</u>

The college has been sanctioned a platoon of 39 cadets. SD/SW (Boys and Girls). 26 selections have been made and thirteen more will also be made in the session 2022-23. The interested candidate can seek more information from the NCC Incharge of the college.



Rovers and Rangers

The Bharat Scout and Guides is a voluntary organization. It is devoted to the development of the character of the young generation and selfless service of the country. The enrollment was 32 including 24 Rangers and 8 Rovers for the session 2021-22. In this session new students will be enrolled as Rovers and Rangers.

Career Guidance and Counseling Cell

The College has established a Career Guidance and Counseling Cell for guiding the students in pursuing the career most suitable considering their abilities. This Cell also helps the students in developing their personalities and sharpening their communication skills. An Interactive Panel has been provided by the Directorate of Higher Education with an objective of disseminating information regarding various career choices to the students.

Annual Prize Distribution Function

Annual prize distribution function is held every year in the month of March/April to award students who have shown excellence in the fields of Academics, Sports, Cultural, NSS and other activities. The rules for the awards of prizes will be notified later on.

Tutorial Groups

Tutorial groups are formed every year in the college to ensure the closer interaction between teachers and students. These groups provide opportunity to the students to exhibit their creative potential, which otherwise remain dormant and share their problems and difficulties with their Tutor. There are around 60 to 70 students in a group. Each tutorial group is guided by a member of the faculty and students can seek advice regarding any matter from their tutorial head. The tutors also act as mentors.

Community Participation / PTA

There is a Parent Teacher Association which plans and undertakes development work in the College. The association is run by the Executive Committee which takes all decisions. The students and teachers contribute money to PTA fund at the time of admission. The objectives are:

(a) To incorporate suggestions from the various members of the Association for the improvement of educational standard of college.

(b) To seek the participation of the parents in the development activities of the institution. **College Student Central Association** (CSCA) :

In order to inculcate leadership qualities among the students and to provide platform to address the students' problems, the CSCA is constituted in the college in accordance with

Page | 20



the university notification. At present, the CSCA is a nominated body of the student comprising of the President, Vice President, General Secretary, Joint Secretary as well as class and other nominated representatives.

Old Students' Association (OSA)

Govt. Degree College Banjar Old Students' Association got registered in 2019 under the H.P. Society Regulation Act 2006. The association aims to establish a link with the old students of the college for contributing to enrichment of student's knowledge and upliftment of the college.

Disaster Management Club

The college has established Disaster Management Club with a vision to prepare a group of volunteers who can reach out to the tragedy/natural calamity affected people at the earliest so as to provide them immediate relief in tandem with NGO's and local administration.

IT Infrastructure

- ≻ IT Lab
- ➢ Seminar Hall
- Smart Classrooms
- ➤ Campus Wi-fi
- Online Library Management System
- Office Management System
- ➤ Language Lab

Language Lab

A fully furnished language lab has been established with 16 computers during the session 2021-2022. The lab has software of English language for training in communication skills.

Canteen

The college canteen offers a variety of food items prepared in a neat and clean and homely atmosphere.



Educational / study tours are organized so that the students do not remain within the confines of their curriculum and can extend outside the boundaries of the classroom and academics. The students who are regular in their attendance and have good conduct are eligible for the Educational Tour. Students will have to produce written permission from their parents for joining such tours. No tour can be organized without an accompanying teacher and prior permission of the college administration. An accompanying female teacher is mandatory in case of girl students going for an educational tour/ tournament/ youth festival.

Indira Gandhi National Open University (IGNOU)

IGNOU has established its study centre in the College. The centre offers a range of courses for the students. The students can choose subjects of their choice and explore their potential.

Conduct and Discipline

1. Ragging is strictly banned in the college. There shall be no ragging in and around the college.

- 2. Following nefarious activities will be considered gross misconduct and can lead to fine or suspension/ expulsion.
 - a. Writing obscenities / dirty words on black boards, walls or furniture.
 - b. Aimlessly loitering in the corridors, raising noise or attempts to disturb classes.
 - c. Smoking or taking Drugs/Alcohol, etc. in the campus.
 - d. Any attempt to damage the furniture or other property of the campus.
 - e. Pasting posters on the walls or notices on the Notice Board without Principal's permission.
 - f. Misbehaving with the college staff.
 - g. Using mobile phones in the class room and playing music on the cell phones in the campus.
 - h. Bringing outsiders, miscreants or anti-social elements in the campus.

3. Students who participate in sports or other extra - curricular activities / educational tours must produce written permission from their parents / guardians.



4. Every student must carry his/her identity card which is issued to him

/ her when he / she joins the college. He / she must produce the identity card whenever demanded.

5. Parents / Guardians are requested to remain in touch with the college Principal and the concerned teachers regarding progress of their wards in the college.

Anti-Smoking /Anti-Tobacco

Smoking and use of tobacco products are strictly prohibited in the college campus. Anyone found smoking or using tobacco products will have to pay a fine of Rs. 500/- in addition to suspension or expulsion from the college.

10. ACADEMIC & ACTIVITY CALENDAR 2022-23

a. Academic Schedule

Regular Teaching:

- ➢ 1st August, 2022 to 21st October, 2022
- > 27th October, 2022 to 31st December, 2022
- ➢ 5th February, 2023 to 14th April, 2023.

b. Calendar of Activities

Sr. No.	Particulars	Dates
1.	Principal's Address &	29th & 30th, July 2022
	Orientation of 1st year students	
2.	Independence Day	15th August, 2022
3.	PTA Meeting	Second week of August, 2022
4.	OSA Elections	Fourth week of August, 2022
5.	Sports Day	29th August, 2022
6.	Literary Society Function	Fourth Week of August, 2022
7.	Teacher's Day	5th September, 2022



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8.	Hindi Diwas	14th September, 2022		
9.	NSS Day	24th September, 2022		
10.	Eco Club Activity	Second week of October, 2022		
11.	Eco-Energy Club Activity	21st October, 2022		
12.	National Unity Day	31st October, 2022		
13.	National Education Day	11st November, 2022		
14.	NCC Day	Fourth Sunday of November, 2022 (27th November)		
15.	Constitution Day	26th November, 2022		
16.	Red Ribbon Club Activity	1st December, 2022		
17.	Human Rights Day	10th December, 2022		
18.	Mid Term Test	December, 2022		
19.	National Mathematics Day	22nd December, 2022		
20.	Career Counselling Programmes	Last Week of September/November, 2022 & February, 2023		
21.	NSS Special Camp	First Week of January, 2023		
22.	International Women's Day	8th March, 2023		
23.	Science Day Function	Third Week of March, 2023		
24.	Annual CSCA Function	First Week of April, 2023		
25.	Annual prize Distribution Function	First Week of April, 2023		

c. Vacation Schedule

- Diwali Break: 22nd October, 2022 to 26th October 2022,
- ▶ Winter Vacations: 1st January, 2023 to 4th February, 2023.
- Summer Vacations: It will be notified as per government notifications.
- d. UG Examination: 15th April, 2023 to 20th May, 2023.

Notes:

Page | 24



- 1. Above Programmes and Dates are tentative and subject to change/amendment. Changes, if any, will be notified on College Notice Board/Website and the same will be circulated in the classes.
- 2. Admission Schedule, Vacation Schedule as well as Final Examination Schedule will be as per the notifications by the Directorate Higher Education / H.P. University as per Govt. directions and will be conveyed through website and electronic/print media.

11. ANTI- RAGGING AND ZERO TOLERANCE TO RAGGING

Ragging according to Supreme Court of India Judgement /order 2001 is defined as "any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness to any student, indulging in rowdy or indiscipline activities which cause or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student."

Strict action will be taken against those found guilty of ragging and/or of abetting Ragging. Depending upon the nature and gravity of the offence the possible punishment for those found guilty of ragging shall be any one or any combination of the following:

- 1. Withholding scholarship or other benefit.
- 2. Debarring from representation of college events.
- 3. Withholding of results.
- 4. Suspension or expulsion from hostel, mess and college.
- 5. Legal proceeding under criminal law shall be initiated.
- 6. Fine upto Rs. 25000/- with public apology.
- 7. In case of more serious allegations, FIR will be lodged with police and matter will be disposed of in the court of law where if convicted for such an offence the offender can be punished with institution and will not be eligible for admission in any other institute for a period of three years.

Note: In case of any incidence of ragging contact any of the following members of the Anti-Ragging Committee immediately:

Page | 25



Anti-Ragging Committee:

1.	Mrs. Neeraj Kapoor (Principal)	01903-221602
2.	Dr. Joginder Thakur	94180-74644
3.	Dr. Renuka Thapliyal	70181-48958
4.	Dr. Ramesh Yadav	94180-08407
5.	Mrs. Dhanwanti Kaushal	94187-06240

- 6. PTA Members 2
- 7. Media Person 1
- 8. Student Members 2
- 9. Civil Administration Representative/Police 1

Toll Free Anti-Ragging Helpline 24x7 1800-180-5522.

Disclaimer:

This prospectus is an information brochure only and not a legal document. Rules and regulations given here within are as per notification by H.P. University and subject to change from time to time. Any information contained here within can not be challenged in any court of law.