

Minutes of the IQAC meeting (10/06/2024)

A meeting of IQAC was held on 10/06/2024 at 12:20 PM under the chairmanship of Principal Dr. Renuka Thapliyal in the Principal office with all the staff members. The agendas of the meeting were as under:

1. Admission process.
2. Preparation and finalization of action plan for academic session 2024-2025.
3. Preparation and compilation of status report on 18 points on KPIs under NAAC as desired by DHE.

Decisions:

- i. The admission process started from 3rd June 2024, the prospectus containing detailed information, and academic calendar are uploaded on the college website for stakeholders. The admission portal is active. The committees for said purpose are formulated and circulated among staff. The wide publicity is given regarding the admission process through various media.
- ii. It was decided to prepare an action plan for academic session 2024-2025 before the commencement of summer vacations and points to be incorporated are also discussed. The following points are discussed and finalized in the meeting and will be covered under the action plan for 2024-25
 - a. **Academic related:**
 1. Annual activity calendar will be prepared as per the directions of Director of Higher Education, and will be uploaded on the website.
 2. The department profile according to NAAC guidelines (with all the sessions' w.e.f 2017 onward) will be prepared.
 3. Records of attendance, internal assessment, students progression, students achievements will be maintained by each department
 4. Faculty members will be encouraged to use blended mode of teaching in class rooms.
 5. The academic audit will be conducted in the academic session 2024-25
 6. The Controller of Examination of the college will ensure the maintenance of record pertaining the examination.
 - b. **For Infrastructure Related:**
 1. The PWD department of Banjar will be requested to prepare the estimate for *administrative block* as well for the adjoining *boundary wall* of adjoining college land. They will also be requested to complete the already approved works of the college.
 2. The physical education department will be requested to initiate the process of preparing of estimate for volleyball and basketball court.
 3. The action plan will be prepared to expedite the process of Girl's hostel case.
 4. Installation of aqua-guard on all the floors.
 5. The installation and re-filling of fire-extinguishers in each floor at appropriate places.

6. The estimate will be prepared for the disaster related damage in the college campus.
- c. **For NAAC re-accreditation:** The NAAC committee will expedite the work of preparation of various NAAC reports (SSR).
- d. **Career Guidance, Counseling and placement cell:**
The Career Guidance, Counseling and placement cell will ensure the organization of lectures, workshops (general and specific) etc. signing of MoU's , industrial training, JOB Mela, focus on local potential for the employment, and introduction of **SWAYAM** course.
- e. **Curricular and co-curricular activities: All the clubs and societies, NCC, NSS, R&R will**
Organize various program on sensitive and awareness issues, extension and outreach program.
- f. **Research Activities:**
1. Organizing workshop, conferences, and seminars for the students and teachers.
 2. The faculty will be encouraged to attend conferences, teacher training programs and presentation of the papers. Further, the faculty members will be motivated to pursue Ph.D program.
- g. **Library related:**
1. Addition of text and reference books
 2. Installation of library related software.
 3. Addition of furniture
 4. Maintaining of register of students time hours etc.
- h. **Office related:**
1. Maintenance of office record and proper filing and budget allocation circulars etc.
 2. Updating of office management system for the next four year.
- i. **Old student association (OSA)** activities will be conducted and proper media coverage will be given.
- j. **Innovation and Best practices:** The innovative and best practices will be decided in next staff council meeting.
- iii. The IQAC team and members of NAAC will prepare and compile the status report on **18 points with regards to Key Performing Indicators under NAAC** as desired by DHE.

Encl: Staff list

GDC Banjar Staff list

Sr. No.	Teaching Staff	
1.	Dr. Renuka Thapliyal	
2.	Dr. Ramesh Kumar	(Ramesh)
3.	Dr. Pravesh Sharma	(Pravesh)
4.	Dr. Yog Raj	(Yog Raj)
5.	Dr. Leena Vaidya	(Leena)
6.	Mr. Deepak Kumar Singh	(Deepak)
7.	Mr. Dabe Ram	(Dabe)
8.	Dr. Hemlata	(Hemlata)
9.	Mr. Atul Choudhary	(Atul)
10.	Mr. Ramanad	(Ramanad)
11.	Mr Surender Thakur	(Surender)
12.	Dr. Vikas Kumar	(Vikas)
13.	Mr. Vikas Negi	(Vikas)
14.	Mr. Tikkam Ram	(Tikkam)
15.	Dr. Shrawan Kumar	(Shrawan)
16.	Dr. Anil Kumar	(Anil)
17.	Mr. Anshul Sharma	(Anshul)
18.	Ms. Lata Devi	(Lata)

Principal
 Government Degree College
 Banjar, District Kullu (H.P.)
 15th June 2024

Minutes of the IQAC meeting (22/08/2024)

A meeting of IQAC was held on 22/08/2024 at 2:00 PM in the conference hall and presided over by the coordinator IQAC along IQAC team. The agendas of the meeting were as follow

1. To compile the SAR (Self Assessment Report) of the college as per direction of Higher Education. *Deptt.*
2. Regarding the conduct of various activities

Discuss and decisions

1. The coordinator IQAC and its team apprised the committee members of SAR constituted for the said purpose by the Principal about the preparation and planning of SAR. Thereafter, discussing all the aspects of different criteria, the committee member voluntarily shouldered the responsibilities to prepare and compile the various criteria. Further, it was decided to hold a review meeting regarding the progress of work in the next week.

The responsibilities of different criteria are assigned below

Criteria number	Name of committee members
1.	Dr. Ramesh Yadav Dr. Leena Vaidya Mr. Atul Choudhary
2.	Dr. Pravesh Sharma Dr. Leena Vaidya Dr. Deepak Kumar Singh Dr. Sharwan Kumar Dr. Vikas Kumar Mr. Ramanand Mr. Tikkam Ram
3.	Dr. Yog Raj Dr. Deepak Kumar Singh Dr. Surender Singh

4.	Dr. Dabe Ram Mr. Tikkam Ram Mr. Vikas Negi Dr. Anil
5.	Dr. Leena Vaidya Dr. Vikas Kumar
6.	Dr. Deepak Kumar Singh Dr. Hem Lata Mr. Vikas Negi Mr. Anshul
7.	Mr. Chander Kant (Supdt) Mr. Nihal Kumar

2. All the incharges of clubs, societies and physical education department were requested to conduct the activities as per the action plan (2024-25)



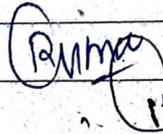
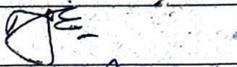
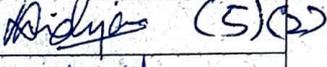
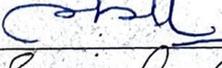
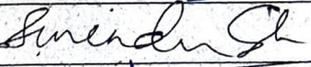
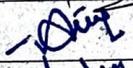
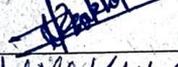
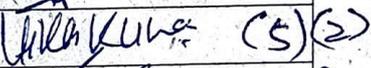
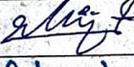
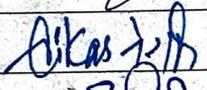
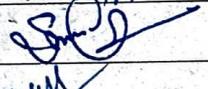
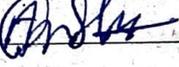
Coordinator

IQAC



Principal
Government Degree College
Banjar (Distt. Kullu (H.P.))
GDC Banjar

Staff List (Teaching) GDC Banjar

S. No.	Name	Subject	Signature
1.	Dr. Renuka Thapliya	Geography	
2.	Dr. Ramesh Yadav	Zoology	
3.	Dr. Pravesh Sharma	Phy. Education	
4.	Dr. Yog Raj	Public Administration	
5.	Dr. Leena Vaidya	English	 (5) (2)
6.	Mr. Deepak Kumar Singh	Geography	
7.	Mr. Surender Singh	Political Science	
8.	Dr. Dabe Ram	Commerce	
9.	Dr. Hem Lata	Sanskrit	
10.	Mr. Atul Choudhary	Physics	
11.	Mr. Rama Nand	Sociology	
12.	Dr. Vikas Kumar	Music (I)	 (5) (2)
13.	Mr. Tikam Ram	History	 (2) (4)
14.	Mr. Vikas Negi	Mathematics	
15.	Dr. Sarwan Kumar	Economics	
16.	Dr. Anil Kumar	Mathematics	
17.	Mr. Anshul Sharma	Music (V)	
18.	Ms. Lata Devi	Hindi	

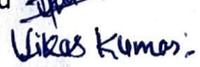
Proceedings of IQAC Meeting

Date: 19/12/2024

A meeting of IQAC was held on 19-12-2024 under the chairmanship of Principal Prof. Rajesh Kumar Singh in his office. The coordinator of IQAC welcomed the Principal as well as the committee members. The coordinator congratulated the Principal for his appointment as a Principal in this college, since it was first meeting of the IQAC chaired by his good self after joining. Before discussing the agendas, the Principal Prof. Rajesh Kumar Singh appreciated the efforts of every Teaching and Non-Teaching staff, In charges of all clubs and societies for their work as well as the achievements of the students. The following agendas were placed for discussion and decision:

1. It was decided that since each faculty members are conducting remedial and tutorial classes as per time table; hence the record should be properly maintained.
2. A grievance re-addressal committee for the students and employees has been constituted to address the same if any, and to maintain the record.
3. Mentor- Mentees file/record should be properly maintained by each faculty members.
4. Best practices for the session 2024-25 was also discussed and finalized and are following:
 - i) Students Voice: A collaborative approach to community service.
 - ii) Access to integrated ICT practices to everyone.
5. Wide publicity of all activities and academic programs conducted be given through college Facebook and Instagram platform.
6. The various demands of student's welfare submitted by the CSCA on dated 22-11-2024 has been fulfilled.
7. The Chairman cum Principal assessed the academic, curricular and extracurricular activities being conducted in this college. His good self expressed satisfaction about the activities conducted so far as per the plan.
8. The coordinator of IQAC informed the Principal that the preparation of AQAR for session 2023-2024 is in progress.

The following members of IQAC were present in the meeting:

1. Dr Leena Vaidya
2. Prof. Deepak K. Singh
3. Prof. Rama Nand 
4. Dr. Vikas Kumar 
5. Prof. Tikkam Ram
6. Dr Sarwan Kumar 
7. Dr Anil Kumar 
8. Tanisha Dogra (President CSCA) 


Coordinator

Dr Ramesh Yadav


Principal
Government Degree College
Banjara (H.P.)

Minutes of Meeting
Internal Quality Assurance Cell (IQAC)
Date: 16th May, 2025
Time: 12:30 PM
Venue: Conference Hall
Chairperson: Principal

A meeting of the IQAC was held on 16th May, 2025, at 12:30 PM in the Principal's office under the chairmanship of the Principal. The purpose of the meeting was to review the progress and activities conducted during the academic session 2024–25 and to plan for the upcoming session.

The Coordinator of IQAC welcomed the Chairperson and all members of the IQAC and presented the agenda for discussion.

Agenda Items:

1. Remedial Classes
2. Mentorship Documentation
3. Feedback from Stakeholders
4. Introduction of New Courses
5. Academic and Administrative Audit
6. Annual and CSCA Functions
7. Academic Calendar and Prospectus for Session 2025–26
8. Submission of Demand to Hon'ble CM Regarding Extension of Building
9. Workshop on "Rajnitik Vigyaan Paribhasha Kosh"

Proceedings and Resolutions:

1. **Remedial Classes:**
The progress of remedial classes was reviewed. Data from all departments/faculty has been collected, and the Chairperson expressed satisfaction with the conduct of these classes.
2. **Mentorship Documentation:**
Mentorship documentation was reviewed. Some faculty members have already compiled the required data. It was resolved that from the academic session 2025–26 onwards, every faculty member must ensure proper documentation of mentorship files.
3. **Feedback from Stakeholders:**
The IQAC has revised the format of feedback questionnaires to cover curricular and extracurricular aspects. These were shared with students and parents through various modes. Feedback has been received and is under analysis. Post-analysis, the findings will be presented in the Staff Council meeting and PTA general house for further discussion and necessary action.
4. **Introduction of New Courses:**
A detailed proposal for introducing three new courses has been submitted to the Directorate of Higher Education for approval.
5. **Academic and Administrative Audit:**
The internal academic audit has been successfully completed. The administrative audit is scheduled

for June 2025, after the vacation period. Concerned in-charges have been directed to compile the necessary data.

6. **Annual and CSCA Functions:**

Both the Annual Prize Distribution Function and CSCA Function for the session 2024-25 were successfully organized.

7. **Academic Calendar and Prospectus (2025-26):**

A committee has been formed to prepare the prospectus and academic calendar for session 2025-26. The documents will be uploaded to the college website for stakeholders. Additionally, various admission, academic, and administrative committees have been constituted, and in-charges of various clubs and societies have been appointed. Their names will be included in the prospectus.

8. **Submission of Demand to Hon'ble CM:**

As the Hon'ble Chief Minister is scheduled to visit Banjar town, it was decided that college representatives will meet the CM to submit demands, including the request for extension of the existing college building.

9. **Workshop on Rajnitik Vigyaan Paribhasha Kosh:**

The college is organizing a seven-day workshop on Rajnitik Vigyaan Paribhasha Kosh sponsored by Commission for Scientific and Technical Terminology, Ministry of Education GOI from 21st May to 27th May 2025. In this regard, the Chairman-cum-Principal has issued necessary directions to all staff members to ensure the successful conduct of the workshop.

10. **Action Plan for 2025-26:**

The Chairperson directed the IQAC to prepare a detailed action plan for the upcoming academic session 2025-26.

11. **Student Welfare Initiatives:**

The various demands regarding student welfare submitted by the CSCA executive body have been addressed and fulfilled.

Meeting concluded with a vote of thanks by the IQAC Coordinator.

The following members were present in the meeting:

Dr Ramesh Yadav

Dr Leena Vaidya

Prof. Deepak K. Singh

Prof. Ramanand

Dr. Vikas Kumar

Prof. Tikkam Ram

Prof. Vikas Negi

Dr. Sarwan Kumar

Dr. Anil Kumar


16 May 2025
Principal
GG. Banjar
Dist. Kullu (H.P.)