

Action Plan for 2021-22

The internal quality assurance cell (IQAC), the important administrative body with its active involvement is shouldering the responsibility to ensure, sustain and enhance the quality of teaching-learning, evaluation, infrastructure, and extension activities. The salient features of an action plan for 2021-22 are as follow

1. It has decided to organize a workshop for all the staff members for handling the college website which is recently upgraded and is developed on the new domain. The office staff will also be trained for the handling of a newly developed office management system for data collection.

2. Due to the continuance of the Covid-19 pandemic, the classes will be taken as per the Govt. guidelines and teachers will be encouraged to use more and more ICT-enabled tools for an effective teaching learning process for blended mode (online and offline both).

3. The departmental webinar will be organized. The invited lecture will also be conducted on a wide range of themes and issues concerning lifelike human rights, legal rights, gender, caste class divide, and environmental protection so as to shape the students into socially responsible citizens.

4. The career guidance and counseling cell will be asked to conduct career guidance sessions, on-job training programs (OJTs), job mela, capacity building workshops, industry interaction, and to ensure the maximum participation of the students for their benefit.

5. The N-list subscription process is in progress. After its completion, a workshop for the faculty and students will be organized to get them familiarized with the use of the E-library.

6. Many developmental works have been initiated during the previous session, and required funds have been deposited to the executive agencies (H.P PWD and HIMUDA). These agencies will be asked to expedite the process to ensure timely completion.

7. The charges of NSS, NCC, and Rover & Rangers will submit their plan of activities for the academics session to motivate students to participate in extension activities.

8. The various online/offline competitions will be held during the session so as to give an opportunity to the students to showcase their creativity and talent. Besides the regular tutorials, at least 3-to 4 mentoring sessions will also be conducted by every subject teacher.

9. The feedback obtained from various stakeholders is discussed, analyzed, and is considered for further improvement and action.

Action Taken Report (2021-22)

All the academic, co-curricular and extracurricular activities of the previous year were reviewed. The college administration was fully satisfied with the progress. All the staff members and principal congratulated the respective faculties and their two students who secured second and ninth rank in overall merit list of H.P.U Shimla examination in the science stream.

A workshop for teaching and non-teaching staff was organized to make them familiar with the 'online software training through real time software' for the smooth conduct of online admission process. The office staff was also trained in the handling of financial and office management system.

The curriculum delivery was ensured by encouraging the teaching faculty to use ICT tools/digital platforms in classroom.

To keep the students updated all the important notices and information were displayed on the college website and also circulated in the respective WhatsApp groups.

Two days workshop on career guidance and placement was organized in association with Plan Foundation, Shimla. Under the guidance of career guidance and counseling cell of the college fifty selected students participated in the one-month on job training (OJT) program to enhance their skill and employability in collaboration with TPSDM, Ponta Sahib, Distt Sirmour (H.P). Apart from this, one day rozgaar mela was organized in the college campus to create awareness regarding employment opportunities in various sectors with the help of the same agency.

The college conducted various activities/programs/competitions such as one-day workshop on yoga, awareness regarding cyber-crime, Constitution Day celebration, National Voters Awareness contest, International Women's Day celebration, National Science Day, Kargil Diwas, etc. to give opportunity to the students to showcase their creativity and talents.

Lecture on 'India Space Program Journey since Independence' was also organized as part of the celebration of Azaadi ka Amrit Mahotsav.

As part of an Online Outreach Program, the ISRO Centre, Dehradun established a regional centre in our college. Our students participated in online programs like 'Basics of Geographical Information System', 'Geo-informatics for biodiversity conservation planning' and 'Geo-spatial modeling driven urban hazard and risk analysis'.

Several extension, outreach, community services and awareness programs were successfully conducted by the NCC, NSS, Eco-Club, Eco-Energy Club, Rovers and Rangers, Red Ribbon Club and Road-Safety Club.

Physical Education department organized annual sports meet and *khel mela* to highlight the importance of sports and physical health, and to give an opportunity to the students to show their skills and leadership qualities.

The college canteen was renovated, the interior of the college building was whitewashed, and doors and windows were painted. New college sports ground has also been constructed. Many developmental works are also in progress, such as the construction of rain-water harvesting tank, bio-degradable waste-pit and new parking lot.

Geographic Information System (GIS) lab was set up with the purpose of providing exposure to the students in terms of visualizing, analyzing and interpreting geographic data through mapping and latest technological software.

Language Lab has been established with adequate equipments and appropriate softwares to provide students a platform to enhance language communication skills and to practice soft skills.

Furthermore, several teachers participated in various faculty development programs.